



CALIFORNIA
STATE
GOVERNMENT



Office of Statewide Health Planning and Development

Open

4SH07

Fire and Life Safety Officer I (Health Facilities Construction)

An equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

WHO SHOULD APPLY	This is an open examination. Applications will not be accepted on a promotional basis. Career credits do not apply.
HOW TO APPLY	Applications (State Form 678) are available and may be filed in person, or by mail with the Office of Statewide Health Planning and Development, Personnel Office, Attention: Valerie Kimura, 1600 9th Street, Room 350, Sacramento, California 95814.
FINAL FILING DATE	Continuous – You may only apply once in any consecutive 24 months period. Applications will be accepted on a continuous basis and an examination scheduled as needed.
SALARY RANGE	\$4645 - \$5643
ELIGIBLE LIST INFORMATION	A departmental open eligible list will be established for the Office of Statewide Health Planning and Development. Names of successful competitors are merged into the list in order of final score regardless of date. Eligibility expires 24 months after it is established.
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p><i>NOTE: All applicants must meet the education and/or experience requirements for this examination by the final filing date.</i></p> <p>Experience: Two years of experience performing full-time plan review and/or technical inspection or supervision of general construction projects for fire and life safety compliance in a public or private fire prevention agency. and</p> <p>Education: Equivalent to graduation from an accredited four-year college with a major in fire service administration, fire protection administration and technology, engineering, chemistry, physics, or architecture. (Additional qualifying experience may substitute for education on a year-for-year basis.)</p>
SPECIAL PERSONAL CHARACTERISTICS:	Willingness to travel and work throughout the State; reliability; tact; and keenness of observation; good memory for details; physical stamina necessary to perform the duties of the position; possession of a valid driver license and good driving record.
POSITION STATEMENT	This is the first working level. Under lead direction of a Fire and Life Safety Officer II (Health Facilities Construction), incumbents within an assigned geographical area are responsible for enforcing fire and life safety regulations and standards as contained in Titles 19 and 24 of the California Code of Regulations; performing inspection work of average difficulty; reviewing plans and specifications for fire and life safety compliance; and advising project participants on construction methods, techniques and materials, and code related matters.
POSITIONS EXIST AT	Positions exist in Sacramento and Los Angeles with the Office of Statewide Health Planning and Development.
EXAMINATION INFORMATION	<p>The size of the candidate group will determine the type of examination administered. The interview or application review will be scheduled when we have a sufficient applicant pool. The exam will either consist of:</p> <div><div>1. A qualifications appraisal interview. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained.</div><div>Or</div><div>An evaluation of each candidate’s experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care in <u>accurately and completely filling out their application</u>. List all experience relevant to the “Requirements for Admittance to the Examination” shown on this announcement, even if that experience goes beyond the seven-year limit printed on the applications. Supplementary information will be accepted, but read the “Requirements for Admittance to the Examination” carefully to see what kind of information will be useful to the staff doing the evaluation.</div></div>
VETERANS PREFERENCE	Veteran’s preference credits will not be granted in this examination since it does not qualify as an entrance examination under the law.

If you have any questions concerning this examination, please contact the Examination Services Unit at (916) 654-2752.

GENERAL INFORMATION

Applications are available at State Personnel Board Offices, local office of the Employment Development Department and Office of Statewide Health Planning and Development or the State Personnel Board web-site www.spb.ca.gov.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination will be compared with the performance of the other candidates, and all candidates who pass will be ranked according to their scores.

The Department reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all components will be notified.

ELIGIBLE LISTS: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

GENERAL QUALIFICATIONS: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Office of Statewide Health Planning and Development
Personnel Office, 1600 9th Street, Room 350, Sacramento, California 95814, (916) 653-5990
California Relay Telephone Service for the deaf or hearing impaired:
TDD Voice 1-800-735-2922 Refer to (916) 654-2752